

Minutes of the meeting of Hungerford 2036 project team held on Wednesday 19th August 2020
virtually on Zoom at 7.00pm

Present – Chris Scorey, Cllr Denise Gaines, Tony Drewer-Trump, Cllr John Downe, Steve Bickell, Richard Hudson, Clerk

1. **Note apologies – None**
2. **Review actions from minutes of 8th July 2020, update on actions from last meeting, not included in the agenda.** Minutes were agreed with a correction to a surname and occupation. It was noted the meeting didn't take place on 5th August.
Action: Steve Bickell to complete Declaration of Interest form on return to country.
Action: Transport model the traffic numbers received from WBC to be added to the town map – **TDT has uploaded a first cut to the dropbox.**
Action: Employment land review request for documentation from WBC – **JD still waiting on action from WBC – Carry forward**
Action: The team need to decide on a style for the NP, checking other NPs for content and style will help with this task JD will investigate. – **JD – defer for now**
3. **Consider quote for completing 'HELAA' data for additional sites**
Quotation received from Chris Bowden of Navigus Planning – The quote is to do the equivalent work of the HELAA on the HUNNDP ABC sites. This is a separate activity to the work included in the previously agreed quote of £2950. *Cllr Gaines proposed accepting the quotation of £525 plus vat, seconded by Cllr Downe, all in favour.*
4. **Site Assessment information gathering – based on Commentary document received from Chris Bowden** – Assessments for each of the sites per criteria where run through one by one and the drop box document was updated live with agreed amendments. Comments from the existing HELAA and SHLAA were referred to for information and it was commented that it is necessary to be consistent where appropriate with previous aspirations. Government actions and recommendations to cut carbon emissions were discussed along with the use of biofuel and ground source heat pumps for powering a community. It was suggested any comments should tie in with the WBC Environmental Strategy.
Action: JD and SB to tweak last criteria about carbon and landscape. Some of SB's sections had not uploaded. SB to redo.
Action: JD to tidy up font and size and delete column B.
Action: Once amendments are complete, JD to forward the document to Chris Bowden for him to start his work. He will work through and come back with an initial draft view.
Action: JD to ask Chris Bowden how he anticipates new Government Guidelines will impact on our comments.
5. **Process for site promoter feedback and Public consultation on Sites & Assessments in the Autumn.** Public consultation was discussed at the last meeting and will be deferred until after the above actions.
6. **Next Meeting Date – Action:** JD will get date from C Bowden on when he can complete the work by and set a date accordingly. **Action:** – set up Zoom meeting

Meeting ended 8.43pm